



Conversation Starter Template with Workforce Development Center

Topics to Discuss	Notes
<p>1. Why does this partner need us?</p> <p><i>How can our adult education program help the Workforce Development Center fulfill its mission?</i></p> <ul style="list-style-type: none"> • <i>What is the Workforce Development Center's mission statement? What population does it serve?</i> • <i>What is our adult education program's mission statement? What population do we serve?</i> • <i>How do our mission statements align? How is the population we serve related to the population the Workforce Development Center serves?</i> 	
<p>2. What does the partner need us to do?</p> <p><i>What can our adult education program do to help the Workforce Development Center with its performance metrics?</i></p> <ul style="list-style-type: none"> • <i>Measurable skill gains?</i> • <i>Co-enrollment of participants?</i> • <i>Integrated Education & Training?</i> • <i>Business engagement?</i> • <i>Increase placement of participants in employment?</i> • <i>Increase placement of participants in post-secondary education or training?</i> 	

<p>3. How can the partner contribute to this effort?</p> <p><i>What contribution can the workforce development center make to ensure the partnership is successful?</i></p> <ul style="list-style-type: none"> • <i>WIOA, TAA, and other funding for training and supportive services?</i> • <i>Referral of job-seekers to our adult basic education program or education and training?</i> • <i>Enrollment of adult basic education students in WIOA services?</i> • <i>Case management and career services for participants?</i> • <i>Follow-up with co-enrolled participants after exit?</i> 	
<p>4. How will everyone benefit?</p> <p><i>What positive outcomes will the workforce development center, adult education program, and participants receive as a result of this partnership?</i></p> <ul style="list-style-type: none"> • <i>For the workforce development center: More measurable skill gains? More enrolled participants? Higher WIOA performance outcomes?</i> • <i>For the adult education program: More measurable skill gains? More enrolled students? More “Primary Indicators of Performance?”</i> • <i>For participants: More employment opportunities? Greater opportunities for promotion? More financial self-sustainability? Higher education attainment level?</i> 	
<p>Other topics I want to discuss with the workforce development center?</p>	