



ABE/ASE Instructional Staff Professional Pathway Credential Verification Document for ABE/ASE Master Teacher

Forms and templates referenced in the verification document are available in iLEARN and should be submitted digitally via iLEARN. Applicants may submit the required information using other documents and formats, if appropriate.

All documentation must be submitted within six months after completion of the Master Teacher cohort. Certificates and PD hours will be provided upon approval of submissions, as applicable. When all documentation has been received and approved, the credential of ABE/ASE Master Teacher will be issued.

Forward all questions to Amber Fornaciari – Math: afornac@siue.edu or Anita Kerr – Language Arts: anikerr@siue.edu

Requirements for ABE/ASE Master Teacher Credential			
Skills and Knowledge	Training Available from IL PDN	Documentation to Submit as Evidence	PD Hours for Submission
<u>Experience</u> All of the following criteria must be met:			
<input type="checkbox"/> At least 3 years of adult education teaching experience in content area		<input type="checkbox"/> Program Administrator verification (Form provided)	N/A
<input type="checkbox"/> Data-documented increases in student outcomes		<input type="checkbox"/> Program Administrator verification (Form provided or appropriate DAISI data report)	N/A
<input type="checkbox"/> Demonstrated expertise in standards-based lesson planning		<input type="checkbox"/> Submission of standards-based lesson plan	N/A
<input type="checkbox"/> Demonstrated ability to model and articulate effective teaching practices and methodology		<input type="checkbox"/> Program Administrator verification (Form provided)	N/A
<input type="checkbox"/> Provides instructional leadership activities (to local programs, APCs, or other venues)	TBD	<input type="checkbox"/> iLearn Course Certificate and/or Program Administrator Verification (Form provided)	N/A



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Skills and Knowledge	Training Available from IL PDN	Documentation to Submit as Evidence	PD Hours for Submission
<p><u>Improving Instructional Effectiveness</u> All of the following criteria must be met, for a total of 10 PD hours:</p>			
<input type="checkbox"/> Participates in Master Teacher cohort training webinars and/or discussion boards	<ul style="list-style-type: none"> o Initial webinar o Facilitation webinar o Special project presentation webinar 	<input type="checkbox"/> PDN staff will track participation	3 hours
<input type="checkbox"/> Review and revise a lesson or assignment with a Standards Proficient-trained colleague	<ul style="list-style-type: none"> o Online support 	<input type="checkbox"/> Completed <i>Lesson Revision Template</i> and finalized standards-aligned lesson plan (Form provided)	2 hours
<input type="checkbox"/> Evaluate a published resource in collaboration with other Specialist/s	<ul style="list-style-type: none"> o Online support 	<input type="checkbox"/> Completed <i>Resource Alignment Tool</i> (Form provided)	2 hours
<input type="checkbox"/> Observe instructors in a local program	<ul style="list-style-type: none"> o Online support 	<input type="checkbox"/> Completed <i>Observation Tool</i> (Form provided)	2 hours

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<input type="checkbox"/> Creation of Critical Friends Group plan of action	<input type="checkbox"/> Webinar material	<input type="checkbox"/> Completed plan of action for potential Critical Friends Group, including details regarding size, frequency of meetings, objectives, and timelines for the group	1 hour
Skills and Knowledge	Training Available from IL PDN	Documentation to Submit as Evidence	PD Hours for Submission
Completion of a special project, consisting of <u>one</u> of the following options, for a total of 8 hours of PD: (Project must be approved by CIAESC staff. Project completion will include a presentation to the Master Teacher cohort.)			
<input type="checkbox"/> Present original material on an approved topic at a conference or training	<input type="checkbox"/> PDN staff support as needed	<input type="checkbox"/> Documentation of presentation (copy of agenda or session description, including your name and title of session)	8 hours
<input type="checkbox"/> Conduct research into a topic from a previous standards training		<input type="checkbox"/> Completed annotated bibliography OR <input type="checkbox"/> Written synopsis of research	8 hours
<input type="checkbox"/> Collaborate with a standards-trained colleague from another content area (ELA, Math, LA, SLN, Transitions) to create a series of three standards-aligned multidisciplinary lessons	<input type="checkbox"/> Online support	<input type="checkbox"/> Submission of three multidisciplinary lessons	8 hours
<input type="checkbox"/> Identify and share appropriate professional growth opportunities based on the results of teacher observations		<input type="checkbox"/> Completed <i>Aggregation and Summary of Observation Data Form</i> and <i>Guidance for Setting Priorities for Professional Development</i> form (Forms provided)	8 hours



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