

ELA Instructional Staff Professional Pathway  
**ICCB Specialist in ELA Standards**  
***Credential Tracking Form***

To qualify as an **ICCB Credentialed Specialist in ELA Standards** in Illinois, applicants must meet the requirements detailed on this document. Documentation forms referenced in this Tracking Form can be downloaded from the Padlet at <https://bit.ly/ELAPathwayPadlet>.

All documentation must be submitted within two years from the second webinar (Part 4) of the training for Specialist in ELA Standards cohort attended. When all documentation has been received and approved, the **ICCB Credential for Specialist in ELA Standards** will be issued.

Email documentation and questions to Laurie Martin, Adult Learning Resource Center, [lmartin@cntrmail.org](mailto:lmartin@cntrmail.org).

**Requirements for ICCB Credential for Specialist in ELA Standards**

<b>Subject Matter Competency: ELA Standards</b>	
<b>Skills and Knowledge</b>	<b>Evidence of Meeting Credential Criteria</b>
<input checked="" type="checkbox"/> ICCB Credential for Proficient Instructor in ELA Standards received  <input type="checkbox"/> Successful completion and application of the training for Specialist in ELA Standards	<p>[Credential on file with Adult Learning Resource Center, prerequisite for participation in ELA Specialist Training]</p> <p>[Certificates on file with Adult Learning Resource Center for completing the online course, webinars, interim and final assignment]</p>
<b>Subject Matter Competency: ELA Instruction</b>	
<b>Skills and Knowledge</b> <i>At least <u>one</u> of the three options below must be met</i>	<b>Documentation to Submit as Evidence of Meeting Credential Criteria</b>
<input type="checkbox"/> Option 1: M.A. in TESOL or related area	Copy of degree or official or unofficial course transcripts
<input type="checkbox"/> Option 2: ESL endorsement to K-12 teacher license	Copy of degree or license and official or unofficial course transcripts
<input type="checkbox"/> Option 3: Demonstration of competency in teaching adult ELA	<p><i>Submit <u>all</u> of the following documentation:</i></p> <p>Detailed description of a standards-aligned 2-3 class lesson sequence, with students' pre- &amp; post-lesson assessment results (Details for submission provided on request)</p> <p style="text-align: center;"><b>and</b></p> <p>Be observed for one class period, minimum 2 hours. Class does not need to be part of the lesson sequence above. Observation to be done by an ELA instructor who meets one of the criteria below. Submit observer's notes and your reflections (Form to be provided)</p> <ul style="list-style-type: none"> <li>▪ ELA instructor who holds a MA-TESOL or K-12 ESL Endorsement</li> <li>▪ Credentialed Specialist in ELA Standards</li> <li>▪ Cohort member of training for Specialist in ELA Standards</li> </ul>

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<b>Experience</b>	
<b>Skills and Knowledge</b> <i>All of the following criteria must be met</i>	<b>Documentation to Submit as Evidence of Meeting Credential Criteria</b>
<input type="checkbox"/> At least 2 years of adult education ELA teaching experience (equivalent to 4 semesters)	Signature of Program Administrator verifying teaching of ELA classes. Administrator can send a short email to Laurie Martin, <a href="mailto:lmartin@cntrmail.org">lmartin@cntrmail.org</a> .
<input type="checkbox"/> Presentation at ELA-related conferences, workshops or other appropriate trainings, e.g., APC conference, ITBE, IACEA, Forum for Excellence, in-house professional development events, or publication in ELA-related professional newsletter, magazine, or blog	Event agenda or program plus presentation slides, presenter notes, and handouts
<input type="checkbox"/> Demonstrated knowledge of ELA assessment practices in Illinois adult education	<input type="checkbox"/> Certificate of completion of iLEARN course <a href="#">Assessment in Adult ELA</a> (3 PD hours with downloadable certificate)

For questions, contact Laurie Martin, Adult Learning Resource Center, [lmartin@cntrmail.org](mailto:lmartin@cntrmail.org).