



Elgin
Community
College

Bright Choice. Bright Future.

ADULT BASIC EDUCATION CENTER
Orientation Information

Data VLC
9/7/2023

Background

History

- Started around 2010
- No show issues
- Retention issues
- Testing issues
- Increasing expectations for programs to demonstrate effectiveness

ECC ESL In-Person Orientation



Purpose

- Prepare students to know what to expect
- Share expectations for students
- Share additional programming available

Who?

Who's required to attend

- All new students to the program
- When a student changes programs (e.g., from ESL to HSE)
- Students who have not been in the program for more than 1 year



<https://docs.google.com/presentation/d/1ARFfgPjxrllcAZNrcefjRG5mUw21fjC1fsXUpabCHM/edit#slide=id.p2>

Who/How

Run by faculty and administrative staff

Paid out of performance monies or college funds

When?

Registration Process - F2F

1. Inquiry
2. Intake
3. Testing
4. Orientation/Placement
5. Registration

Registration Process - Online

1. Inquiry
2. Intake
3. Testing
4. Orientation (asynchronous)
5. ESL only synchronous orientation/placement
6. Registration



A screenshot of a Canvas LMS course page. The course title is "ESL_NSO_803_2023FA ESL New Student Orientation". The page shows navigation tabs for Content, Discussions, Assignments, Surveys, Quizzes, Grades, ECC Student Mail, Classlist, and Course Admin. Below the navigation is a header image with the course title. On the left, there is a section for "Instructor Contact Info" with fields for Instructor, Zoom class link information, Office Hours, Office Location, Phone, and Email. On the right, there is an "Announcements" section with a "Welcome!" announcement posted on Aug 18, 2020. The announcement lists three steps: 1. Watch this ESL Online Orientation Video, 2. Complete this writing sample, and 3. Choose your synchronous Zoom meeting time for your orientation meeting. Below the announcement is a link for "ESL Staff Contact Information".

A screenshot of a Canvas LMS course page for "ABE/ASE Orientations Sandbox". The page shows navigation tabs for Calendar, Announcements, Updates, and Spartan Alert. Below the navigation is a header image with the course title. On the left, there is a "Calendar" section showing "Tuesday, September 5, 2023" and "Upcoming events" with a message "There are no events to display. Create an event". On the right, there is an "Announcements" section with a "Welcome! ;Bienvenidos!" announcement posted on Jul 3, 2020. The announcement includes a video thumbnail for "English HSE Orientation Fall 2020" and a video thumbnail for "Spanish HSE Orientation Fall 2020". Below the announcements is a "Spartan Alert" section with the Elgin Community College logo and the text "Spartan Alert! Stay Alert System".

Content: In Person Classes

- General class information
- Specialized class information
- Program structure
- Things to do before classes start
- How to be a good student once classes start
- How to measure success; testing



- Attendance policy
- Teacher communication
- Writing assessment (ESL only)
- Next steps

Content: Online Classes

- General class information
- Specialized class information
- Program structure
- Things to do before classes start
- How to be a good online student
- How to measure success; testing
- Attendance policy



- Teacher communication
- Writing assessment (ESL)
- Zoom orientation/D2L orientation (ESL)
- Next steps

Impact of Orientations

- Students are better informed before registering for class.
- Students are showing up for the first day of classes prepared
- Students are aware of importance of attendance and testing
- Students are more communicative about issues with attending class
- Students are more knowledgeable about special programs



https://docs.google.com/presentation/d/1ARFFgPjxrllcAZNrcefjRG5mUw21fjC1fsXUpabCHM/e/dit#slide=id.g24242096cdf_0_122

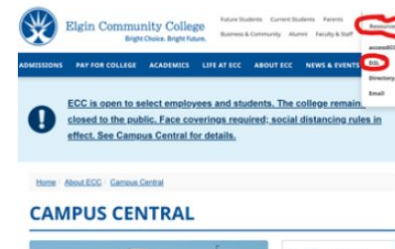
- Online ESL students are more successful with logging in and participating in class (D2L) with added step to orientation

Lessons Learned from the Pandemic

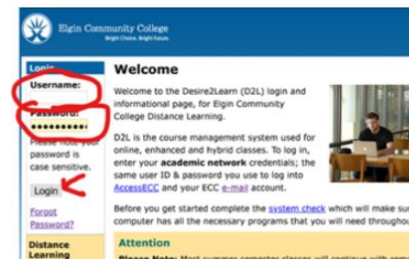
- Detailed instructions with images of the steps are important
- Using QR codes as well as links allow students easier access to information
- Include an orientation to the system (D2L) within the course management system
- Importance of having accessible videos (e.g., closed captioning)
- Include contact information (where students can receive assistance)

How to get to your D2L class. **This will may not be available until the first day of class.**

1. Go to elgin.edu. Click on Resources: D2L



2. Enter your username and password (same as your elgin email) and click on "Login".



- Many of our students want/can be successful with remote learning options (especially HSE/GED)

Questions?

Thank you for your time!

Marcia Luptak
Associate Dean of Adult Education
Elgin Community College
mluptak@elgin.edu