

Designing for Equity and Access for ALL Learners

Instructional Staff Professional Pathway .

Assignment Checklist for



Equity Specialist

*All courses below are online and can be found on iLearn.
Under course categories, click 1. Professional Pathways, 2.
Transitions Professional Pathways, 3. Equity Specialist

- Foundations of Designing for Equity and Access for ALL Learners
- Institute for Designing for Equity and Access for ALL Learners
- Application of CCR Innovations with an Equity emphasis in analyzing resources to maximize teaching materials and revising a resource and curriculum to promote equity, access, and Universal Design for Learning (part of Institute)
- Register for and participate in Equity Learning Community.
Present research topic including findings, successes, challenges, and lessons learned both at a state conference such as the Forum for Excellence, Transitions Academy Fall Convening, WIOA Summit or IACEA and in an online learning workshop sponsored by SIPDC.

****Please make sure to be in touch with us at sipdctrainer@gmail.com. We are happy to answer any questions. We keep track of your progress for Pathways trainings too, so let us know how you are doing.**

What are the responsibilities of an Equity Specialist?

- √ Assists in curriculum development
- √ Evaluates, aligns and recommends instructional materials appropriate for multiple learning modalities/learning styles and to apply Universal Design for Learning (UDL)
- √ Develops appropriate instructional materials to design for variability in learners
- √ Mentors new(er) teachers
- √ Provides observation and feedback on integration of UDL into instruction
- √ Serves on Equity specific committees, teams, etc.
- √ Provides program specific Equity training including UDL as requested
- √ All responsibilities/assignments from Standards Proficient category



Assignment Checklist for Equity Master Teacher:

- Serve as mentor to Institute participants as designated by Equity Trainer Communicate bi-weekly with mentee
- Report monthly to Equity Trainer
- Complete year-end report of mentee's development (template to be created)
- Observe teaching in action to monitor lesson content and ensure instructional practices meet specific needs of equity including infusion of UDL
- Completion of special project (one of the following or other as approved by Equity Trainer)
- Assisting teachers within their program to implement learning strategies to facilitate learning throughout their program
- Provide a series of workshops for other staff members on topics such as UDL, learning styles, accommodated learning, building self-advocacy, fostering self-esteem, or other topics approved by Equity Trainer
- Begin training to become certified as Equity State Trainer (if requested)

What are the responsibilities of an Equity Master Teacher?

- ✓ Supports administration in activities to strengthen instructional program and identification and creation of appropriate professional growth for staff, i.e. workshops, creation of materials, team member for instructional planning Assists in program evaluation activities, i.e. observing other teachers with effective feedback
- ✓ Serves as mentor to instructors completing the Designing for Equity and Access for ALL Learners Specialist training Promote program on the Equity in Adult Education blog Serves as a resource to the community and to the adult education field providing advice, presenting at conferences, meetings, etc.
- ✓ All responsibilities/assignments from Standards Proficient and Designing for Equity and Access for ALL Learners Specialist category



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