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# FY27 POLICY AND PROCESS UPDATES



# AGENDA

- General Housekeeping /Purpose
- Purpose of the MIS
- Timeline
- NRS Assessments
- Classes /Courses
- Data Matching
- Miscellaneous Details and FY27 Performance Targets
- FY26 Reminders



# TODAY'S MEETING

- Today's purpose is to inform AEFLA programs of important policy and process changes for FY27.
- All Questions **MUST** go in the Zoom Q&A.
- Recording and slides and an FAQ will be available on [excellenceinadulthood.org](https://excellenceinadulthood.org), and a link will be placed under the AEFLA Grant Opportunity.

# THE PURPOSE OF THE MANAGEMENT INFORMATION SYSTEM (MIS)

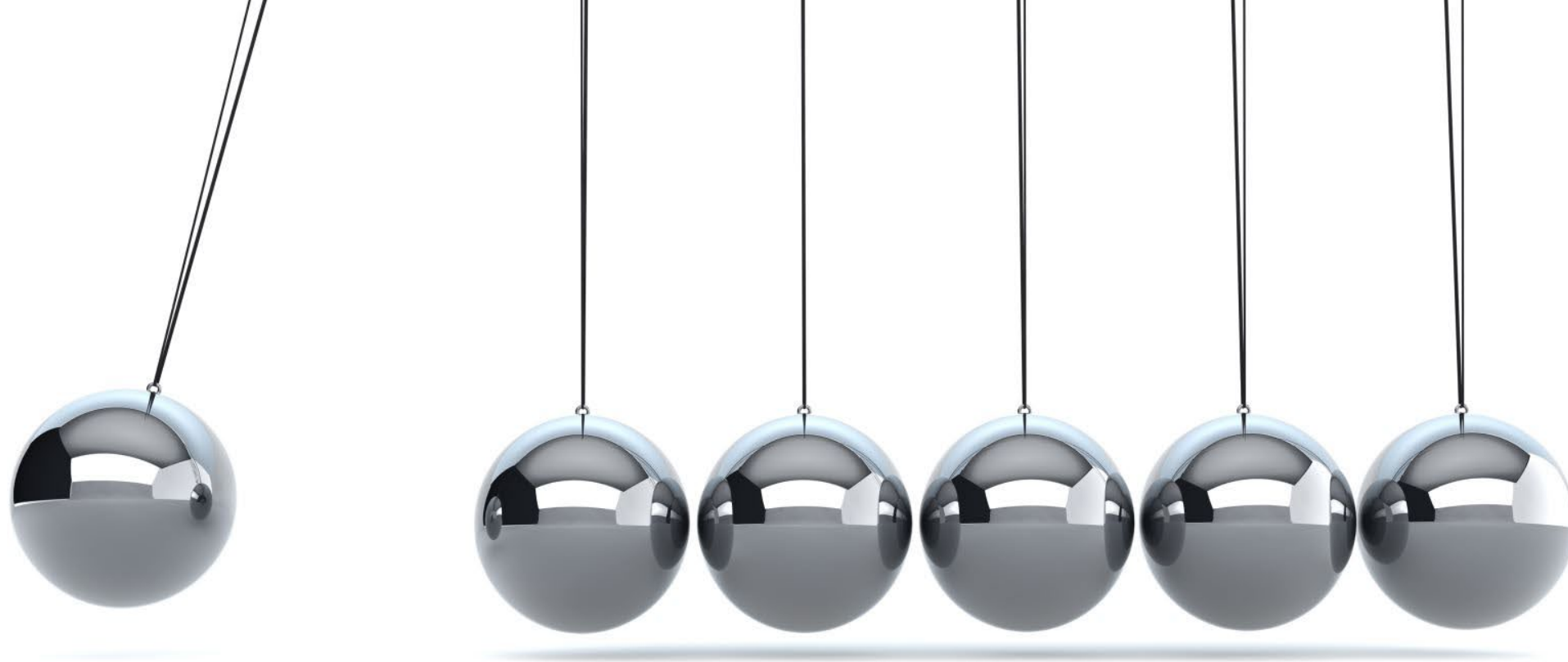


- The State MIS gathers all relevant data such as student demographics, assessments, and student outcomes to report to the DoE, Office of Career, Technical, and Adult Education annually through the National Reporting System.
- Every State is required to have a dedicated MIS for Adult Education and Literacy, Title II.
- The policy and process revisions are designed to focus on Federal Reporting Requirements while giving programs more local control.



## TIMELINE

- TOPSpro Enterprise (TE) is currently being launched with multiple training opportunities and ongoing technical assistance.
- Illinois' specific TE access will be provided in April to begin data entry for State Fiscal Year 27.
- All data for State Fiscal Year 2026 remains in DAISI.



# NRS ASSESSMENTS

# TE ACCEPTS ALL NRS ASSESSMENTS

- All CASAS Paper and eTests
- TABE Assessments
- CAL Assessments (Best Plus and Best Literacy)
- Programs may continue to use any NRS approved assessment in FY27.

## **Assessment MSGs (Type 1a – Education Functioning Level)**

- TE tracks the FIRST and HIGHEST assessment score to determine the MSG (not the first and last).
- Programs can post-test students at 40 hours of instruction.

## Pre and Post-testing

- If a student is pre-tested in more than one subject (ABE Reading / Math or ELA Reading / Listening), **programs can choose to post-test with both subject tests or either.**
- The MSG test pair is the first test and the HIGHEST post-test.
- Reminder – The pre and post-test still need to be from the same test series and subject.

## **FY27 Assessment Transition**

- Programs may use a student's FY26 NRS approved test as their FY27 pre-test if that test was administered within 120 days of their FY27 enrollment date.
- However, any student tested with Reading GOALS in FY26 will need to be pre-tested with Reading GOALS 2 for FY27.

## Pre-Test Within the First Three Days of Class

- ICCB policy is that students must be pre-tested by the third day of class.
- TE does not flag an error like DAISI did for students without a pre-test. Instead, the Data Integrity report from TE should be used to monitor compliance with this policy.

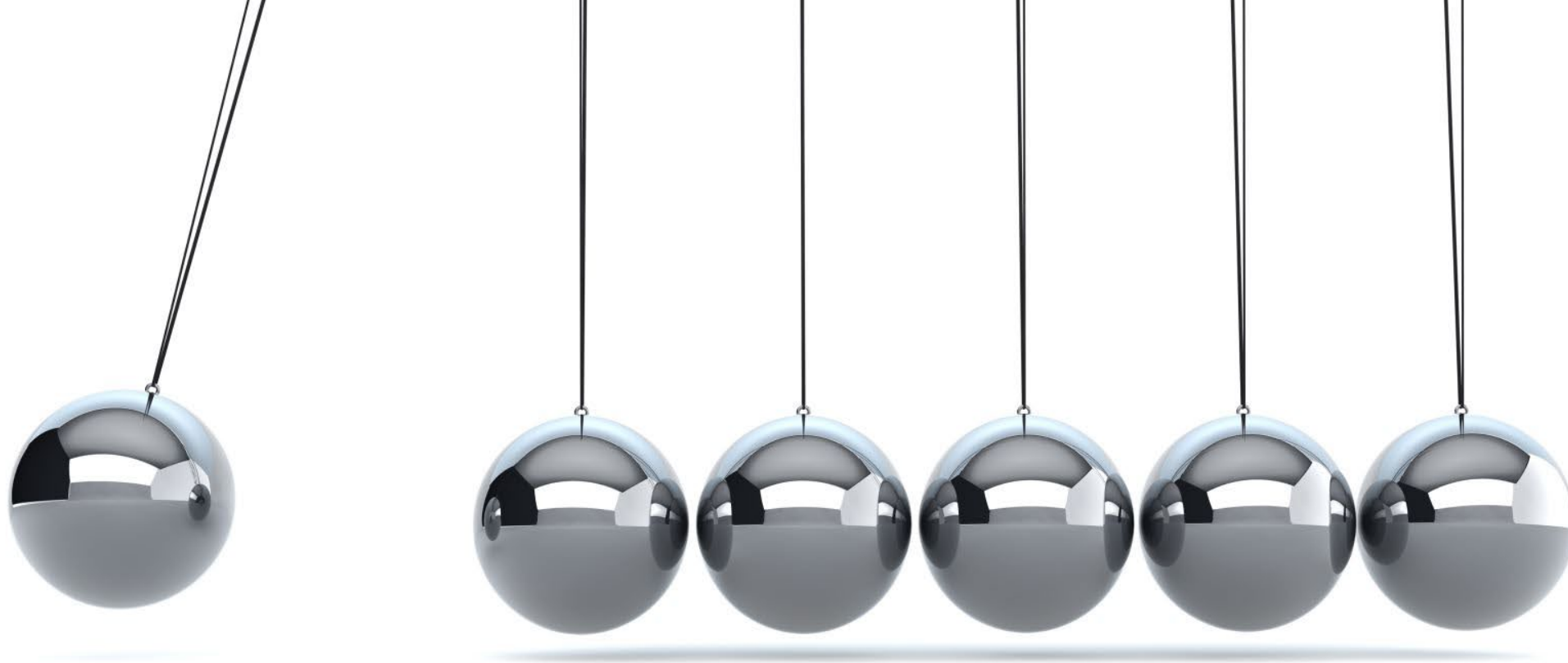
# Alternative Placement

The ICCB is currently working on an Alternative Assessment Policy as guided by OCTAE regulations. Alternative placement will only be allowable for:

- Students at the ASE level for learners working toward an MSG 2 (attainment of an Illinois High School or HSCR).
- Students enrolled in an ICAPS program for learners who can earn an MSG 4 or 5 (Milestone for completing a work-based /workplace training or earning an industry recognized credential).
- Details will be forthcoming.



**ASSESSMENT QUESTIONS**



**CLASSES/COURSES/ATTENDANCE**



## **FIXED ENTRY, OPEN ENROLLMENT, AND MANAGED ENROLLMENT**

- Classes in TE will NOT be designated as fixed, open, or managed enrollment.
- Classes will have a designated start and finish date.

## **No Automatic Drop After 5 Absences**

- TOPSpro Enterprise does not automatically drop students from a class after 5 days of non-attendance.
- Programs can establish local policy that supports student attendance, retention, and outcomes.

## Attendance Codes

- TOPSpro Enterprise does not include attendance codes like Given /Unscheduled, Irregular Schedule Day, Holiday, Emergency days, etc.
- Attendance is marked as present or not present.
- Students only get attendance hours when present in the class.
- There is no Administrative Withdrawal for students who register for a class but do not attend.
- There is no Enrollment code.

## **MAX UNITS OF INSTRUCTION / REPEATABILITY**

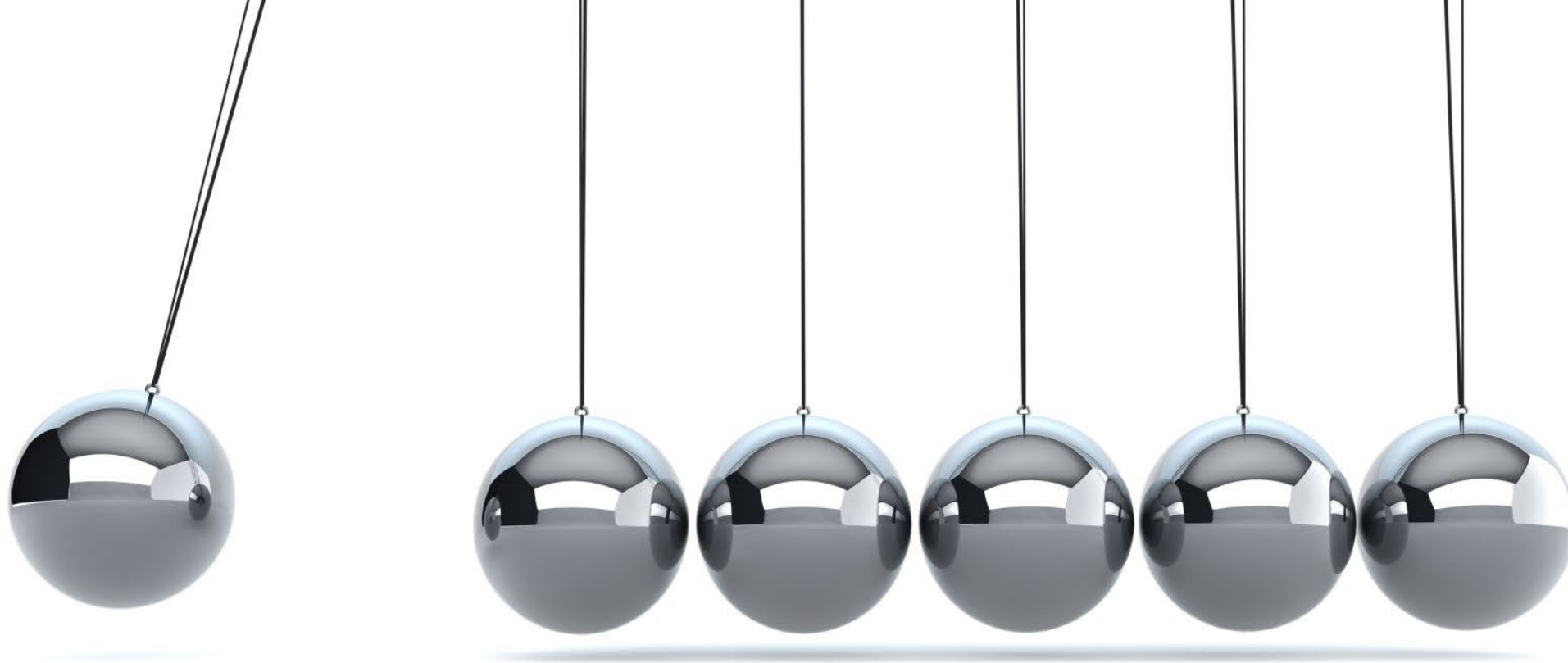
- TOPSpro Enterprise will not track max units of instruction.
- Programs will develop an internal policy regarding course repeatability.
- Repeatability will be monitored through Program Support site visits.
- Classes must still meet the hours submitted in the initial Course Approval.

# STACKED CLASSES

- Instead of 'Stacked Classes', TopsPro has Multi-Level Courses.
- Programs will need to track the course sections outside of TE to manage repeatability.
- Guidance and technical assistance/support will be forthcoming.



**CLASS/COURSE/ATTENDANCE  
QUESTIONS**



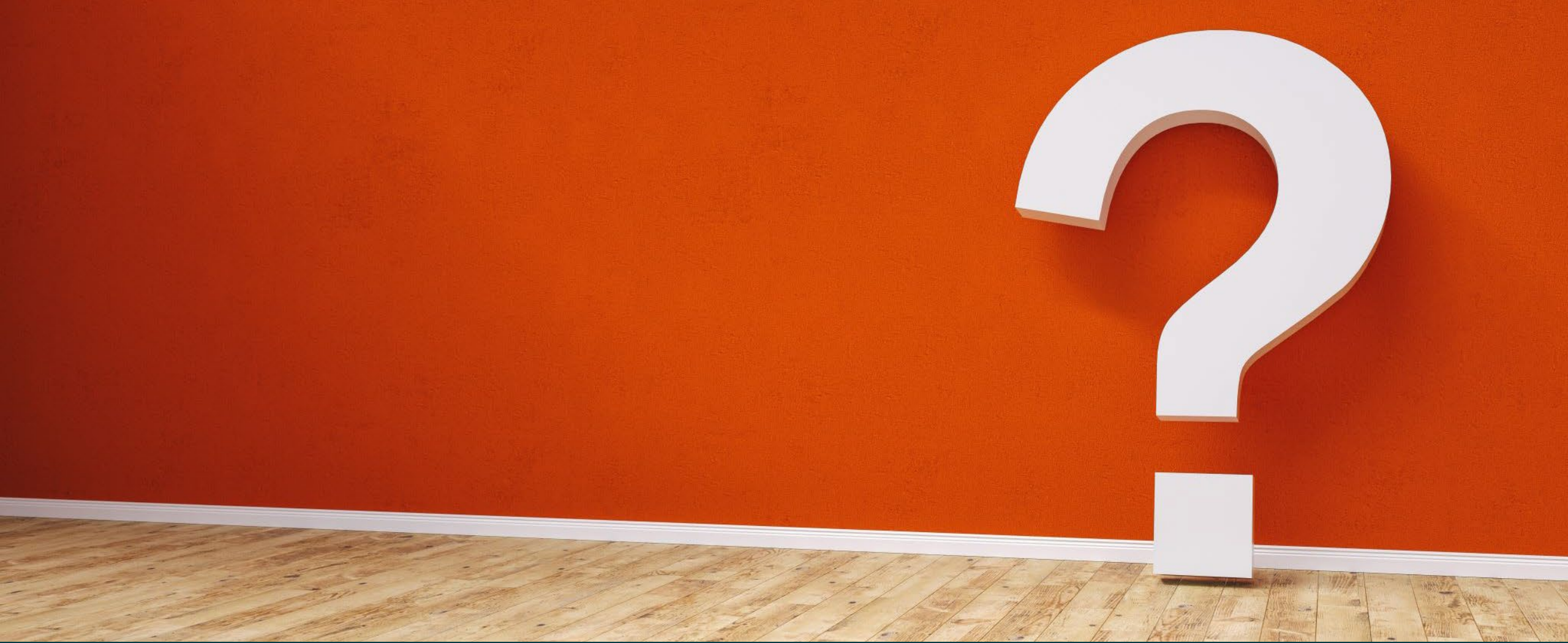
# DATA MATCHING

# ILLINOIS HIGH SCHOOL DIPLOMA, AMOC, HSCR, AND CONSTITUTION (MSG 2)

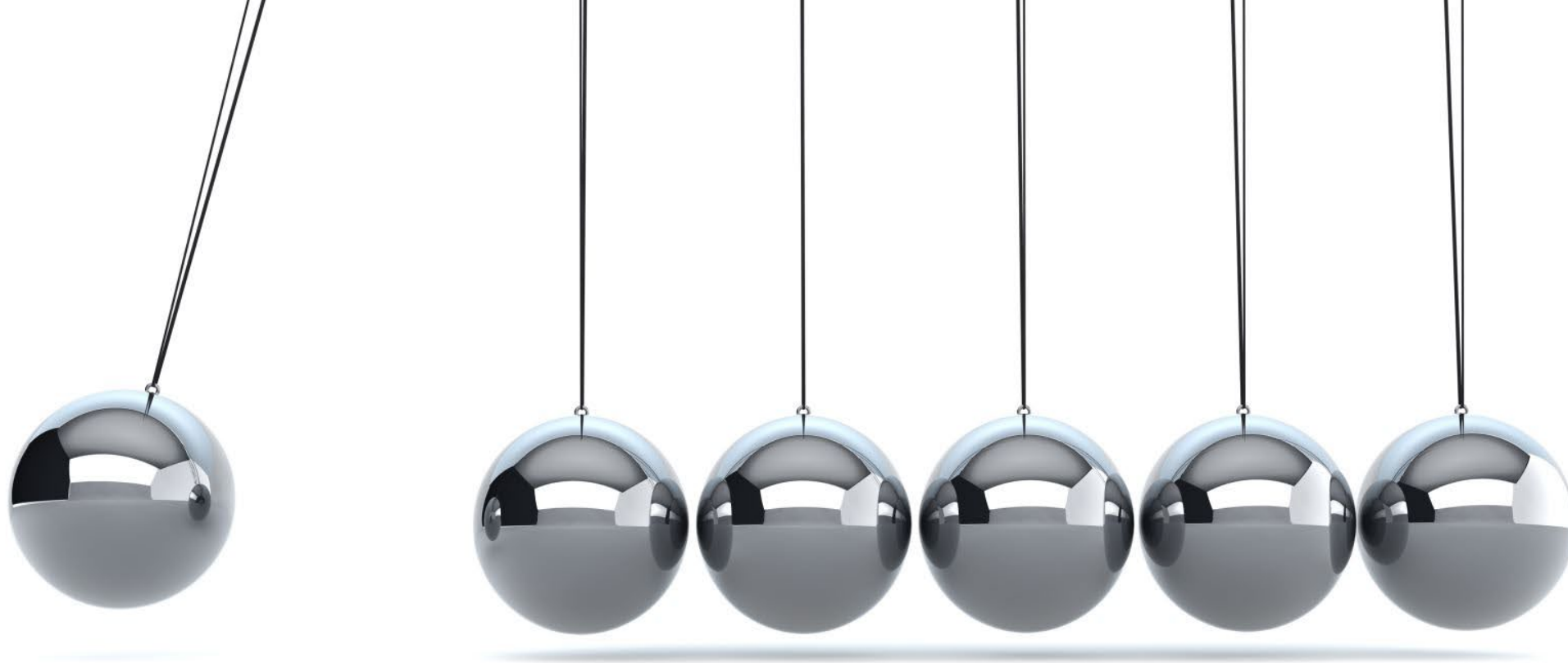
- TE will talk directly with GED® and HiSET daily and show HSE completions.
- Programs will report IL Constitution module completion in TE.
- Programs will report diplomas earned through HSCR and AMOC.
- Documentation for all self-reported data must be maintained at the program level and be provided to Program Support during site visits and/or monitoring.

## **EMPLOYMENT 2ND QUARTER / 4TH QUARTER AFTER EXIT**

- For State Fiscal Year 2027, the State will data match with IDES for employment and median earnings.
- Capturing Social Security Numbers remains a priority.
- TOPSpro has a system to survey students, so future surveys may be considered.



**DATA MATCHING**



**MISCELLANEOUS**

## Professional Development

- Professional Development requirements remain the same, but it will not be tracked in TE.
- Programs will be required to maintain records to be shared during Programmatic Support Visits and reported in the quarterly reports.

# TABLE 14



## NRS Table 14 Local Grantees by Funding Source

State: California

Program Year: 2023 - 2024

Provider Agency (A)	Total Number of Providers Who ONLY Receive Funds under Section 231 (B)	Total Number of Providers Who ONLY Receive Funds under Section 243 (IELCE) (C)	Total Number of Providers Who Receive Funds under Section 231 AND Section 243 (D)	Total Number of Providers (Columns B+C+D) (auto calculated) (E)	WIOA Title II Funding		State Matching Funds Section 222(b)	
					Total (F)	% of Total (G)	Total (H)	% of Total (I)
<b>Local Education Agencies</b>	81	0	90	171	78,704,423	72.9	366,974,042	58.6
<b>Public or Private Nonprofit Agency</b>								
Community-based Organizations	10	0	3	13	4,007,197	3.7	12,005,334	1.9
Faith-based Organizations	0	0	0	0	0	0	0	0
Libraries	4	0	0	4	461,743	0.4	751,538	0.1
<b>Institutions of Higher Education</b>								
Community Junior or Technical Colleges	4	0	18	22	16,911,507	15.7	74,227,213	11.9
Four-year Colleges or Universities	0	0	0	0	0	0	0	0
Other Institutions of Higher Education	0	0	0	0	0	0	0	0
<b>Other Agencies</b>								
Correctional Institutions	2	0	0	2	7,626,744	7.1	160,061,123	25.6
Other Institutions (non-correctional)	2	0	0	2	170,395	0.2	11,661,282	1.9
Tribal Government or Organization	0	0	0	0	0	0	0	0
All Other Agencies	0	0	1	1	77,126	0.1	502,524	0.1
<b>Other</b>								
(Other #1)	0	0	0	0	0	0	0	0
(Other #2)	0	0	0	0	0	0	0	0
(Other #3)	0	0	0	0	0	0	0	0
<b>Total</b>	<b>103</b>	<b>0</b>	<b>112</b>	<b>215</b>	<b>107,959,135</b>	<b>100</b>	<b>626,183,056</b>	<b>100</b>

# FY27 PERFORMANCE TARGETS

## ILLINOIS TARGETS

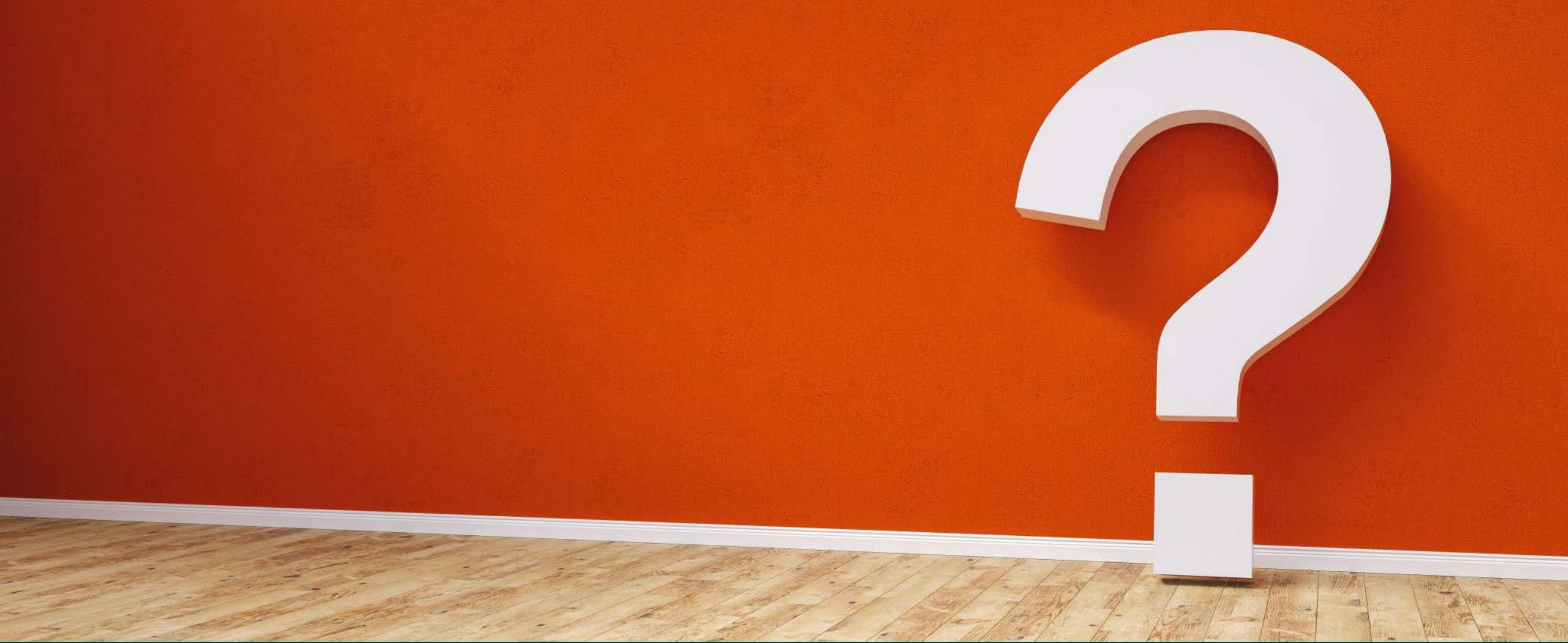
- Employment 2<sup>nd</sup> Quarter After Exit – 23.6%
- Employment 4<sup>th</sup> Quarter After Exit – 24.0%
- Median Earnings – \$6,250.00
- Credential Attainment Rate – 23.6%
- Measurable Skill Gains – 44.5%

## FEDERAL TARGETS FOR TITLE II, AEFLA

- Employment 2<sup>nd</sup> Quarter – 34.0%
- Measurable Skill Gains – 55.0%

# FY26 DAISI DATA REMINDERS AS WE MOVE INTO THE 4TH QUARTER

- 100% of adult learners should be marked with the barrier of low literacy.
- ICAPS enrollment – a January survey indicated 1,033 current students with the anticipation of serving 2,000 ICAPS students.
- We are 25% away from our Stretch Goals for MSGs.
- If your Post-test rate is below 45%, you are **required** to use the Assessment Hub.
- If your MSG rate is below 40%, you will be contacted by Program Support to identify specific strategies to increase targets.
- Please attempt to capture any and all SSNs possible.



**FINAL QUESTIONS**



# HELPFUL RESOURCES

- Recording and slides and FAQ document will be available on [excellenceinadulthood.org](https://excellenceinadulthood.org) and a link will be posted on the ICCB Grant Page under the AEFLA NOFO.
- CASAS offers an excellent [TOPSpro Enterprise Help page](#) & open office hours twice a month.
- During this time of transition, please submit TE technical questions to CASAS [techsupport@casas.org](mailto:techsupport@casas.org) and policy related questions to ICCB program support.

**THANK YOU FOR ALL THE  
WORK YOU DO!**

And thank you for your grace and  
patience during this transition time.

